

Attractive venue for hire: Family events, Wedding, Birthday party, Exhibition, Office party, Training, Workshop, Sports and recreation activities

- Main Hall
- Small Hall
- Cosy Communal Area
- Fully fitted kitchen
- Garden
- Car Park



Ensign has two halls available for hire by groups, societies, commercial organisations or private individuals.

Main Hall:



- Size: 53ft X 27.5ft (metre: 16.15 x 8.38 = 135.33)
- Seats 150 (dinner setting)
- Seats 200 (conference setting)

Small hall:

- Size: 32.6ft X 28.7ft (metre: 9.93 x 8.74 = 86.78)



- Seats 72 (dinner setting)
- Seats 85 (conference setting)



Cosy Communal Area:

- Standing space for up to 40
- Audience seating for around 20
- Display boards for exhibitions

Fully fitted kitchen:

- five ring, two oven, gas/electric cooker
- large stainless work top table for plates and food
- microwave oven
- large fridge
- 2 large wash-up sinks



Garden:

- Size: 72ft X 45ft (metre: 22 x 13.7 = 301.4)
- Large Garden for social use
- Use for bunching castle
- Barbecue
- Outdoor activities

Car Park:

- Private secured car park
- For 10 cars



Your main contact

The Ensign Youth Club

Wellclose Square

(Off the Highway)

London E1 8HY

Tel: 020 7702 3340

E-Mail: ensignyc@hotmail.com

W: www.ensign.org.uk

We ask all hirers to keep to these simple conditions

1. The hirer must be 21 years old or above. Proof of identity and address will be required. Any youth function must have adult supervision at all time.
2. SAFETY: Hirers must study the fire instructions provided and inform all those using the Hall of the position of the emergency exits.
3. DISTURBANCE: Hirers are responsible for avoiding noise, disturbance and inconvenience to residents during and at the end of any event.
4. CLEANING: Hirers must leave the hall clean and tidy and remove any rubbish exceeding the capacity of the bin. The cost of any additional cleaning work will be the responsibility of the hirers.
5. USE OF EQUIPMENT: Hirers must follow the instructions located in the various folders and notices around the hall. Chairs and Table must be returned to the locations designated.
6. The hirer is responsible for obtaining a Justice's Licence.
7. DAMAGE: The hirer will be responsible for the cost of replacing or repairing any damage to the equipments, fixtures and fittings or the fabric of the building.
8. LEAVING: Hirers will ensure all lights and electrical equipment are switched off and that all doors and windows are secure. Keys must be returned to the authorised representative from whom they were received.
9. The Centre is a NO SMOKING building
10. INSURANCE: Hirer to ensure they have appropriate insurance in place for the function or event, copy of the insurance certificate to be submitted on request.
11. Strictly NO chewing gum (sticky gums) in the premises
12. Hirers will be responsible for any damages cause by Masking tape (Duck tape), nails, etc specially for floor paint
13. Hirers will be responsible for Third party such as food suppliers, stage suppliers, service provider etc for any damages